

## Report on Special March 5<sup>th</sup> 2016 Board Action by Email

On March 4<sup>th</sup> 2016 an urgent time-sensitive motion was made by Treasurer Wes Odell to President Ted Keller. The WCAG President responded as documented below.

**Sent:** Saturday, March 5, 2016 8:09 AM

**Subject:** URGENT WCAG BOARD VOTE - Need in 72 hrs

WCAG Board Members,

In accordance with WCAG By-Laws (*see applicable section appended*) your vote is needed on the following motion. Please return your vote by reply email to me within the next 72 hours, **with a response of Yes, No or Abstain.**

Part 1: The names of the Board members making the motion and seconding the motion.

This Motion requiring an immediate vote was made by Wes Odell, treasurer and has been seconded by Charlotte Barbini.

Part 2: A description of the issue to be resolved with expenditure to be made, requiring approval/action before the next regular Board meeting ("called" for April 12, 2016).

As the Minutes from the February Board Meeting recorded, and in reaction to the resignation and absence of the elected webmaster, and as the motion stated below explains, the WCAG needs to move its web site hosting and modify the web site design immediately, because the current site has become out of date and cannot be updated or maintained by the current organization leadership. Several critical functions on the current web site are inoperable, and repair attempts have been unsuccessful. For example, meeting and Board minutes cannot be posted on the web site as intended. This issue needs to be resolved as soon as possible in a manner which minimizes any outage to the WCAG's web site while re-establishing a live web presence containing current information and communications. This action will have annual cost of approximately \$119 per year plus a one-time fee of \$12.00, as compared to the current annual web hosting cost of \$70 per year.

Part 3: A brief description of the motion.

The motion as stated is: MOTION to change the Guild's internet web hosting provider from OCCHosting Support, Inc., with an annual approved budgeted cost of \$70.00 per year and currently paid up through September 2016, to "Register.com" with an annual cost of approximately \$119 per year plus a

one-time fee of \$12.00. These costs will cover some consultation and technical support related to the creation of a new and easier to use web-site. The effect on the existing budget, for the year 2015-2016 will be an increase in cash outlay of approximately \$131.00 but \$119 of that will extend for 12 months from the date of execution of an agreement with Register.com (into the 2016-2017 budget year.) Note: The WCAG "Domain Name" is also currently under the support of OCCHosting at an annual cost of \$15.00 and is paid in advance for three years (original payment in 2014 was for four years.)

Part 4: A list of the benefits of the motion if the Board adopts it. We will have much more control of and simpler access to our web site because (*rather than a custom, proprietary site design*) the guild will be using a standard boiler-plate web site format which non-technical WCAG Leaders can individually maintain *under coordination of a less expert webmaster* to ensure the most accurate and timely communications and outreach to the community in accordance with our mission.

With this Motion having been seconded in writing by Charlotte Barbini on 3/4/16, the above email vote was conducted by the President on 3/5/2016 with "Yes" votes received within 72 hours by email from Board Members Linda Figg, Joyce West, Lowana Carter, Julie Reeves, Charlotte Barbini, Wes Odell, and Ted Keller.

Ratification: Per By-laws the motion and vote is being be repeated for verification at the next (called) Board Meeting on April 12, 2016.